

**MINUTES  
MASSACHUSETTS CLEAN ENERGY TECHNOLOGY CENTER  
BOARD MEETING**

**June 20, 2024**

**Directors:** Secretary Rebecca Tepper (EEA), Chair  
Ashley Stolba, Undersecretary of Economic Foundations (EOED)  
(Designee of Secretary Hao)  
Assistant Secretary Kaitlyn Connors (Designee of Secretary Matthew  
Gorzakowicz, ANF) (Remote)  
Robert Cohen, Policy Director (Designee of Secretary Jones (LWD))  
Terry Moran (Executive Director, Massachusetts Workforce Alliance)  
(Remote)  
Commissioner Elizabeth Mahony (DOER)  
Bob Haber (Principal, Proficio Capital Partners) (Remote)  
Dr. John Cook (President, Springfield Technical Community College)  
Dr. Aisha Francis (President, Benjamin Franklin Cummings Institute of  
Technology)  
Lisa Theriault (Manager of Business Development, IBEW Local/National  
Electrical Contractors Association) (Remote)  
Tom Galvin (Director, RESHydro)

**Staff:** Dr. Emily Reichert (CEO)  
John Hitt, Esq. (General Counsel and Board Secretary)  
Jaclyn Leslie (CFO and Treasurer)  
Brooke Barton (COO)  
Alexandra Zaltman  
Lena DeLuca, Esq.  
Alexander Fung, Esq.  
Michelle Beadle  
Matthew Mogavero  
Janel Granum  
Raija Vaisanen  
Edward Hsieh  
Jennifer Applebaum  
Lisa Engler  
Elijah Sinclair  
Claire Hazzard  
Meg Howard  
Jennifer Robinson  
Bruce Carlisle  
Stephanie Simmons  
Karl Adrianza  
Ngoc Tran

Soumya Atnoor  
Jordan Meier  
Rebekah Pearson  
George Morant  
Diego Huezo  
Leslie Nash  
Cassia Schuler  
Kevin Diaz  
Elizabeth Youngblood  
Kira Nolan  
Devan DiLibero  
Cat Foley  
Dylan Lanza Desio  
Erica Hines  
Anitra Ford  
Eli Goldman  
Peter McPhee  
Linus Beer  
Tim Griffin  
Justin Packs  
Kayla Tavares  
Jeremy Belknap  
Kellie Murphy  
Marianna Miller  
Tamara Schexnider  
Rahul Yalara  
Benjamin Crhistensen  
Heather Marciniac  
Ruedi Hauser  
George Jones  
Francesca Reznik  
Susan Mlodozeniec  
Ross Palley  
Rachel Ackerman  
Chuck Tanowitz  
Dan Hibbs

**Other Attendees:** Michael Judge, Undersecretary of Energy (EEA)  
Caroline Higley (EEA)  
Daniel Kroyter (RSM)

The one hundred twenty-first (121<sup>st</sup>) meeting of the Massachusetts Clean Energy Technology Center (“MassCEC”) Board of Directors (the “Board”) was held on June 20, 2024 jointly at MassCEC’s office at 294 Washington Street, Boston, MA 02108 and via remote video conference. All participants could hear and be heard by each other throughout the meeting.

Seeing a quorum, Secretary Tepper called the meeting to order at 10:03 am.

**I. Approval of Meeting Minutes from May 16, 2024 Board Meeting**

As the first order of business, the Board reviewed the draft minutes. Upon a motion made by Mr. Galvin seconded by Elizabeth Mahony the following roll call vote was taken at 10:03 am:

Secretary Tepper: Yea  
Commissioner Mahony: Yea  
Mr. Galvin: Yea  
Ms. Theriault: Yea  
Assistant Secretary Connors: Yea  
Mr. Cohen: Yea  
Undersecretary Stolba: Yea  
Dr. Francis: Yea  
Dr. Cook: Yea  
Mr. Haber: Yea

With 10 yeas and 0 nays, it was unanimously VOTED, without further discussion or abstention, at 10:04 am:

**To adopt the Meeting Minutes from the May 16, 2024 Meeting of the MassCEC Board of Directors.**

**II. Update from Chair Secretary Tepper and CEO Dr. Emily Reichert**

Secretary Tepper provided an update regarding recent changes to Senate's budget, including the budget's current status and estimated timeline to finalize the budget. Secretary Tepper expressed that the budget is expected to be finalized shortly, and stated that MassCEC is expected to be included in the Commonwealth's finalized budget. Secretary Tepper also updated the board on the Climatech conference in which several board members attended and participated. Secretary Tepper expressed her interest in promoting the Climatech conference as a premier event within the Commonwealth. Secretary Tepper also acknowledged the issuance of a \$42 million federal grant to Commonwealth school districts for school bus electrification, who MassCEC will be coordinating with to advance electrification programs.

Dr. Reichert introduced MassCEC's new COO, Brooke Barton. Dr. Reichert then outlined MassCEC's expectations for potential funding from the state budget, and provided updates on the Climatech Economic Development Plan and Workforce Development Plan, stating that each are developing smoothly.

Mr. Hitt outlined the motion to grant signature authority to Ms. Barton as COO.

**III. Resolution to Grant Signatory Authority to MassCEC's Chief Operating Officer**

Upon a motion made by Mr. Galvin seconded by Assistant Secretary Connors, the following roll call vote was taken at 10:12 am:

Secretary Tepper: Yea  
Commissioner Mahony: Yea  
Mr. Galvin: Yea  
Ms. Theriault: Yea  
Assistant Secretary Connors: Yea  
Mr. Cohen: Yea  
Undersecretary Stolba: Yea  
Dr. Francis: Yea  
Dr. Cook: Yea  
Mr. Haber: Yea

With 10 yeas and 0 nays, it was unanimously VOTED, without further discussion or abstention, at 10:13 am:

**To approve the delegation of the Executive Director's signatory authority for MassCEC to Brooke Barton, Chief Operating Officer.**

#### **IV. Workforce Development: Strategy, FY25 Authorization, and Program Update**

Ms. Applebaum presented on various updates to MassCEC's workforce development strategy. This update included the increase in the number of jobs within the clean energy industry, stating that the State is on track to meet the job needs targets of the Environmental Needs Assessment, and MassCEC's ongoing work to identify the clean energy industry's workforce needs. Ms. Applebaum described MassCEC's three core programming areas, those being development and implementation of direct programming, strategic funding paired with technical assistance, and advancement and coordination of the clean energy ecosystem. The presentation outlined MassCEC's multi-level approach to supporting the Commonwealth's workforce, including efforts to distribute the benefits of the industry equitably, the need to continue increasing the clean energy workforce, and work to transition fossil fuel workers into clean energy roles.

[Terry Moran joined the meeting at 10:31 am]

Ms. Applebaum continued presenting on core workforce strategies, including aligning program funding to available data. Ms. Applebaum described various areas in which there are currently insufficient training resources available in the State, and MassCEC's efforts to fill in those gaps. Discussion ensued regarding MassCEC's efforts to make training more accessible. Ms. Applebaum then presented on MassCEC's work to address barriers to advancing equity. Discussion ensued regarding how to effect engagement with various stakeholders within the Commonwealth, as well as enabling those with criminal records to equitably participate in the clean energy industry. Ms. Applebaum concluded her presentation by discussing current funding for MassCEC's workforce development programs and current progress on FY23-25 goals before opening to questions.

Discussion ensued regarding the nature of MassCEC's workforce development program as a method of effectively filling open job opportunities as opposed to generating job openings, the future funding needs of the Workforce Development Plan, the need to incentivize employees to teach in funded training programs year over year and build institutional experience, supply chain issues that may affect workforce development programs, MassCEC's work in data compilation, methods of evaluating the success of grant programs, and the costs of reporting on the success of those programs.

Ms. Applebaum then discussed the rationale for the requested authorization amount. Ms. Applebaum described MassCEC's new programs, including Climate Service Corps, Equity Young Adult Career Pathways, Solar for All workforce development, and training for residential energy contractors. Assistant Secretary Connors requested clarification as to what would happen to programs that have not yet been fully funded if they were not to receive full funding. Ms. Applebaum stated that there are contingency funding plans to keep programs as close to their estimated budget as possible, and that certain programs may not be able to run or may be scaled back in scope. Ms. Applebaum provided a detailed description of the funding needed for each project, and the potential impacts of insufficient funding for those projects.

Upon a motion made by Dr. Cook seconded by Mr. Cohen the following roll call vote was taken at 11:13 am:

Secretary Tepper: Yea  
Commissioner Mahoney: Yea  
Mr. Galvin: Yea  
Ms. Theriault: Yea  
Assistant Secretary Connors: Yea  
Mr. Cohen: Yea  
Undersecretary Stolba: Yea  
Dr. Francis: Yea  
Dr. Cook: Yea  
Terry Moran: Yea  
Bob Haber: Yea

With 11 yeas and 0 nays, it was unanimously VOTED, without further discussion or abstention, at 11:14 am:

**To authorize the expenditure of up to \$46,797,870 for the Workforce Development Programs and further to authorize MassCEC's Chief Executive Officer (i) to enter into contracts and issue individual awards under the program in a manner consistent with the staff memorandum and (ii) to make program modifications, including modifications to award levels, provided that such modifications are consistent with the program goals set forth in the staff memorandum.**

**V. Approval of Annual Transfer from RET to ACE Trust**

Upon a motion made by Thomas Galvin seconded by Ashley Stolba, the following roll call vote was taken at 11:19 am:

Secretary Tepper: Yea  
Commissioner Mahony: Yea  
Mr. Galvin: Yea  
Ms. Theriault: Yea  
Assistant Secretary Connors: Yea  
Mr. Cohen: Yea  
Undersecretary Stolba: Yea  
Dr. Francis: Yea  
Dr. Cook: Yea  
Bob Haber: Yea  
Terry Moran: Yea

With 11 yeas and 0 nays, it was unanimously VOTED, without further discussion or abstention, at 11:19 am:

**To: (i) authorize the transfer of up to \$22 million, and at least the required \$5M minimum, from the Massachusetts Renewable Energy Trust Fund (“RET”) to the Massachusetts Alternative and Clean Energy Investment Trust Fund (“ACE”) to comply with the MassCEC’s enabling legislation; and (ii) to find that the expenditure of said funds from the RET is consistent with the public purposes and public interests set forth in M.G.L. c. 23J s. 9.**

## **VI. FY25 Budget Approval**

Ms. Leslie presented on MassCEC’s budget for FY 2025. Ms. Leslie’s presentation discussed the reasoning behind the increased operating budget, including increased staffing levels as well as the acquisition of the Salem wind terminal. Increases in budgeted revenue were attributed to funding received from ARPA.

Ms. Leslie then opened the floor to questions. Undersecretary Stolba inquired as to whether the currently posted positions at MassCEC have been funded, which was answered in the affirmative. Assistant Secretary Connors requested elaboration on MassCEC’s hiring process, and commented on the importance of considering fluctuating funding levels in making hiring decisions. Ms. Leslie responded that positions will only be posted once funding for that role has been confirmed. Further discussion ensued regarding how to manage employment attrition with fluctuating multi-year funding.

Upon a motion made by Mr. Galvin seconded by Dr. Cook, the following roll call vote was taken at 11:38 am:

Secretary Tepper: Yea  
Commissioner Mahony: Yea  
Mr. Galvin: Yea  
Ms. Theriault: Yea  
Assistant Secretary Connors: Yea  
Mr. Cohen: Yea  
Undersecretary Stolba: Yea  
Dr. Francis: Yea  
Dr. Cook: Yea  
Mr. Haber: Yea  
Mr. Moran: Yea

With 11 yeas and 0 nays, it was unanimously VOTED, without further discussion or abstention, at 11:39 am:

**To: (i) approve the Fiscal Year 2025 Budget for the Massachusetts Clean Energy Technology Center as presented to the Board; and (ii) to find that the intended expenditure of funds from the Renewable Energy Trust (the “RET”) is consistent with the public purposes and public interests set forth in M.G.L. c. 23J s. 9.**

**VII. Executive Session: Consider the Purchase, Exchange, Lease, or Value of Real Property (Wind Technology Testing Center / Autoport Update)**

Secretary Tepper indicated that the Board would then go into Executive Session for purpose 6 of Chapter 30A, Section 21 of the Massachusetts General Laws in order to consider the purchase, exchange, lease or value of real property, as well as purpose 3 of Chapter 30A, Section 21 of the Massachusetts General Laws in order to discuss strategy with respect to potential litigation, which information is confidential pursuant to Chapter 23J, Section 2(k).

Secretary Tepper noted that the Board would not reconvene in Open Session upon conclusion of the Executive Session.

Upon a motion made by Dr. Cook seconded by Commissioner Mahony, the following roll call vote was taken at 11:41 am:

Secretary Tepper: Yea  
Commissioner Mahony: Yea  
Mr. Galvin: Yea  
Ms. Theriault: Yea  
Dr. Cook: Yea  
Dr. Francis: Yea  
Undersecretary Stolba: Yea  
Mr. Cohen: Yea

Mr. Haber: Yea  
Assistant Secretary Kaitlyn Connors  
Mr. Moran: Yea

With 11 yeas and 0 nays, it was unanimously VOTED, without further discussion or abstention, at 11:42 am:

**To move into Executive Session for purpose 6 of Chapter 30A, Section 21 of the Massachusetts General Laws in order to consider the purchase, exchange, lease or value of real property, as well as purpose 3 of Chapter 30A, Section 21 of the Massachusetts General Laws in order to discuss strategy with respect to potential litigation, which information is confidential pursuant to Chapter 23J, Section 2(k).**

**VIII. Adjourn**

The Board then engaged in a discussion of matters relating to the potential purchase, exchange, lease, or value of real property and potential litigation. The meeting was adjourned during Executive Session at 11:56 am; the Board did not return to Public Session.

**To adjourn.**

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Chair

\_\_\_\_\_  
Secretary

**Public Meeting Documents and Exhibits:**

Meeting Agenda  
PowerPoint Presentation on Workforce Development: Strategy, FY25 Authorization, and Program Update  
PowerPoint Presentation on Annual Transfer from RET to ACE Trust  
PowerPoint Presentation on FY25 Budget Approval